



# ADMISSION FORM 2023

IT Education       Skill Development       Technical Education

Please Affix  
your photograph  
here

To,  
**The Director,**  
Department of IT / Skill Development / Technical  
Alma Education

UID No.   
Enr. No.   
Centre Code

Academic Year  Duration

Programme applied for

Aadhaar Card Number

Name (In CAPITAL letters)

Father's / Husband's Full Name

Education

Date of Birth

Postal Address

Phone  Mobile

Email ID

Study Centre

Joining Date

Enclosures    X                       Graduate                       Handicapped   
                    XII                       Post Graduate                       Scheduled Tribe Certificate

## RULES & REGULATIONS :

- All the students have to strictly follow the rules and guidelines of ALMA.
- Candidate have to deposit the Registration Fee with admission form.
- Registration fee is neither refundable nor transferable.
- Students have to deposit the entire fee regularly to centre head.
- Students cannot change the course after registration.
- Certificate & diplomas are to be issued only after :-
  - (A) The confirmation of students registration with ALMA.
  - (B) Successful completion of the course i.e. passed mark sheet of final examination.
  - (C) Getting the NOC from the centre head.
- Students have to follow the rules made by the centre head for the sake of public welfare.
- After being a member of "ALMA family" students are advised not to do any such thing, which violates social laws and activities.
- It is compulsory for every student to carry the Identity Card of ALMA within 10 days after registration.
- Students should take the Certificates & Diplomas from the centre head within 15 days after completion of their course.
- Students have to complete the syllabus within pre-defined duration of the course.
- All the decision taken for the sake of students by ALMA will be final, acceptable and binding to everyone.

.....  
**Signature of Father/ Guardian**

.....  
**Signature of Student**

## PAYMENT DETAILS

₹.....By cash (Receipt) DD No.....

Dated..... Bank Name & Branch.....

Payable at.....

## FOR OFFICE USE ONLY

Enrol. No..... Course..... Reg. Fee.....

Name..... Centre Code.....

## OTHER DETAILS

**Enrollment Head**  
ALMA (Head Office)

**Centre Head**  
Signature & Seal

Date.....

